

MINUTES OF APRIL 13, 2023

PUBLIC MEETING

OF THE

KLEBERG COUNTY APPRAISAL DISTRICT

BOARD OF DIRECTORS

LET IT BE KNOWN THAT on the 13th day of April 2023, A.D. at 3:00 PM the Board of Directors of the Kleberg County Appraisal District met in the board room of the Appraisal District office located at: 502 East Kleberg Avenue, Kingsville, Texas.

MEMBERS PRESENT

Daniel Morales
Roy Cantu
Brandon Barrera
Brian Coufal

APPRAISAL STAFF

Ernestina Flores
Isabel Espinoza
Daniel Cantu

PUBLIC PRESENT

Joe Longoria

MEMBERS NOT PRESENT

Albert Garcia
Vicky Valadez

I. Call to Order and Declaration of Quorum

Mr. Morales as Chairman called the meeting to order at 3:01 pm and declared a quorum.

(CD 1, meter # 31)

A. Pledge of Allegiance

1. United States of America
2. Texas Flag

Mr. Morales lead those present in the Pledge of Allegiance to the United States of America and the Pledge to the Texas Flag.

(CD 1, meter # :58)

II. Comments From the Public

There being none.

(CD 1, meter # 1:14)

III. Consideration and Action on:

A. Approval of Minutes

1. March 9, 2023

Mr. Roy Cantu made a motion to approve the minutes of March 9, 2023, as presented. Mr. Barrera second the motion. All in favor. Motion carried.

(CD 1, meter # 2:47)

B. Approval of Financial Statements

1. January 2023

Ms. Flores asked that the financial statement be approved as presented. She stated that the out of the ordinary charges were for employee education and mileage that went with that training in Corpus Christi. She noted the deferred income balance in December had been transferred to the designated account.

Mr. Cantu made a motion to approve the January 2023 financial statements as presented. Mr. Coufal second the motion. All in favor. Motion carried.

(CD 1, meter # 4:32)

2. February 2023

Ms. Flores mentioned the 1st quarter 2023 payment from the City of Corpus Christi. She went over the education and mileage expenses that were for classes the appraisers had taken in Corpus Christi. Ms. Flores asked that the February financial statements be approved as presented.

Mr. Coufal made a motion to approve the February 2023 financial statements as presented. Mr. Barrera and Mr. Cantu second the motion. All in favor. Motion carried.

(CD 1, meter # 5:55)

C. Adoption of Resolution BOD-2-2023
(Appraisal Review Board Attendance Resolution)
(Texas Tax Code §6.41.(f)(2))

Ms. Flores mentioned that the Board of Directors is required to have an attendance policy for the Appraisal Review Board members. She stated that this resolution is brought before them on an annual basis. She stated that she had the appraisal district's attorney, Joe Longoria, review the resolution because she felt it was a little outdated now that the administrative judge is involved in the appointment of the Appraisal Review Board members. Ms. Flores asked that the Board of Directors approve the updated resolution as presented. Mr. Morales requested that from this point, the Board of Directors be given the original resolution so they can see the changes between the original resolution and the updated resolution. Mr. Longoria stated that most of the changes were made using the state comptroller's statutes in accordance with language used in the state codes. The Board of Directors was given a printout of the original resolution along with Mr. Longoria's draft of the resolution with his suggested changes in red.

Mr. Cantu made a motion to adopt Resolution BOD-2-2023 as presented. Mr. Barrera second the motion. All in favor. Motion carried.

(CD 1, meter # 9:33)

D. Adoption of Appraisal Review Board Payments

Ms. Flores mentioned that she had done a couple of surveys concerning the member size and payment schedules for Appraisal Review Boards. She stated that the studies were done through emails and by getting information from the comptroller's operation survey. Ms. Flores gave the Board of Directors a spreadsheet that included information from the comptroller's operation survey on the size of Appraisal Review Boards and how much they are paid across Texas. She went on to say that the survey showed that appraisal districts similar in size to this district have five members and the pay is \$100.00 per day. Ms. Flores recommended that the Board of Directors adopt the current payment schedule of \$50.00 for half a day and \$100.00 for a full day. These have been the same rates for many years.

Mr. Cantu made a motion to adopt the same rates of \$50.00 for half a day and \$100.00 for a full day. Barrera second the motion. All in favor. Motion carried.

(CD 1, meter # 12:57)

E. Perdue, Brandon, Fielder, Collins & Mott, LLP
(Mr. Joe Longoria, Partner)

1. Orientation & Laws Update

Mr. Joe Longoria gave a power point presentation on the history of the appraisal districts formation in Texas and the responsibilities of the Board of Directors. He explained how the appraisers appraise properties and how this affects the taxing entities. Mr. Longoria stated that he would like to return to update the Board of Directors on passed legislation concerning appraisal districts.

(CD 1, meter # 1:15:46)

IV. Proposed Agenda Items

Not discussed.

V. Chief Appraiser's Report

Ms. Flores mentioned that she began interviewing for the appraisal clerk position. She went on to say that the appraisers have been taking classes online to avoid travel costs. Ms. Flores stated that she has been trying to get sales information from the state. She mentioned that has been getting some information from another source. Ms. Flores went on to say that some of the legislative bills are good and some are bad. She will wait to go over them after they are passed. The appraisers are currently working on values. The Board of Directors was given the calendar of key events printout. Ms. Flores went over the upcoming deadlines. Mr. Morales stated that he would like the notices to be mailed out earlier this year because of what took place last year. Mr. Morales asked for updates on the notice mail out. Ms. Flores mentioned that she would like another meeting to discuss other options on different subscriptions. Ms. Flores and Mr. Morales will meet and discuss this topic and then get with the rest of the board. Ms. Flores went on to say that estimates of value would be sent out at the end of the month. She reminded the Board of Directors that these values should not be used by the taxing entities because most of the application deadlines are after this date. Ms. Flores mentioned that she had contacted some of the taxing entities financial directors and explained to them that they should use a 5-yr history from the June values to certified values to have a better estimate on their budget.

(CD 1, meter # 1:22:48)

VI. Comments From the Public

There being no public comments.

(CD 1, meter # 1:22:50)

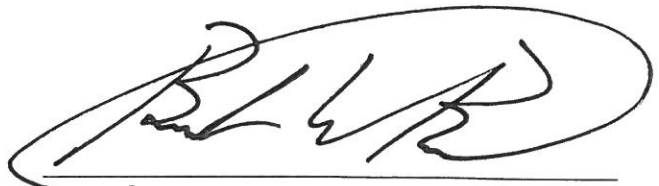
VII. Adjournment

Mr. Barrera made a motion to adjourn the meeting. Mr. Cantu second the motion. All in favor.

(CD 1, meter # 1:23:01)



Daniel Morales, Chairman



Brandon Barrera, Secretary