

MINUTES OF DECEMBER 12, 2024

PUBLIC MEETING

OF THE

KLEBERG COUNTY APPRAISAL DISTRICT

BOARD OF DIRECTORS

LET IT BE KNOWN THAT on the 12th day of December 2024, A.D. at 3:00 PM the Board of Directors of the Kleberg County Appraisal District met in the board room of the Appraisal District office located at: 502 East Kleberg Avenue, Kingsville, Texas.

MEMBERS PRESENT

Daniel Morales
Roy Cantu
Brandon Barrera
Brian Coufal
Crispin Trevino
Vicky Valadez

APPRAISAL STAFF

Ernestina Flores
Isabel Espinoza
Daniel Cantu

PUBLIC PRESENT

Joe Longoria

MEMBERS NOT PRESENT

I. Call to Order and Declaration of Quorum

Mr. Morales as Chairman called the meeting to order and declared a quorum at 3:00 pm.

(CD 1, meter # 1:18)

A. Pledge of Allegiance

1. United States of America
2. Texas Flag

Mr. Morales led those present in the Pledge of Allegiance to the United States of America and the Pledge to the Texas Flag.

(CD 1, meter # 1:43)

II. Comments From the Public

There being none.

(CD 1, meter # 1:57)

III. Consideration and Action on:

A. Approval of Minutes

1. November 11, 2024

Mr. Roy Cantu made a motion to approve the minutes of November 11, 2024, as presented. Mr. Trevino seconded the motion. All in favor. Motion carried.

(CD 1, meter # 2:30)

B. Approval of Financial Statements

1. October 2024

Ms. Flores went over the appraisal review board and the legal fees line items expenses, as well as some of the quarterly payments that were made in November 2024.

Mr. Coufal made a motion to approve the minutes of November 11, 2024, as presented. Mr. Barrera seconded the motion. All in favor. Motion carried.

(CD 1, meter # 6:15)

C. Amendment of 2024 Operating Budget

Ms. Flores stated that she amended the budget in the areas that are lacking in funds. She went over some of the line items where she took monies out of and what line items the monies went into. An error in the 2022 obligated funds difference column was pointed out. The amount in the difference column should be zero.

Mr. Barrera made a motion to approve the amendment of the 2024 operating budget as presented with the change to the 2022 obligated funds difference column and also approving the chief appraisal to amend the budget for any small differences in expenditures. Mr. Trevino seconded the motion. All in favor. Motion carried.

(CD 1, meter # 15:20)

D. Annual Review of Emergency and Disaster Recovery Plan

Ms. Flores mentioned that the emergency and disaster recovery plan is reviewed every year. She went on to say the contact names and telephone numbers are checked for changes. Mr. Roy Cantu stated that the Kleberg County Emergency Operations Center is now located at the J.K. Northway and that the contact person is Ray Garza.

Mr. Coufal made a motion to approve the Emergency and Disaster Recovery Plan with the changes to the Emergency Operations Centers updated information. Mr. Roy Cantu seconded the motion. All in favor. Motion carried.

(CD 1, meter # 18:20)

E. Approval of Holiday Schedule

Ms. Flores mentioned that the Kleberg County Appraisal District holiday schedule is the same as Kleberg County's 2025 holiday schedule.

Mr. Barrera made a motion to approve the 2025 holiday schedule as presented. Mr. Roy Cantu seconded the motion. Motion carried.

(CD 1, meter # 22:09)

In favor: Mr. Roy Cantu, Mr. Barrera, Mr. Coufal,
Mr. Morales

Against: Mr. Trevino

F. Approval of Employees Education and Travel

1. TAAD Level III Review
(January 27-30, 2025 - Austin, TX)

Ms. Flores stated that the two newest appraisers need to take this course for certification. She stated that this course is a review of all the classes they have taken to this point. This will allow them to take the Level III exam. She asked that the Board of Directors approve the employees' education and travel as presented.

Mr. Roy Cantu made a motion to approve the employees education and travel as presented. Mr. Trevino seconded the motion. All in favor. Motion carried.

(CD 1, meter # 24:35)

G. Executive Session Pursuant to Personnel
(TGC 551.074)

1. Personnel (TGC 551.074)
 - a. Evaluation of Chief Appraiser
(Ernestina Flores)

The meeting went into executive session at 3:24 pm.

(CD 1, meter # 24:56)

H. Reconvene Open Meeting To Public

The meeting reconvened to the public at 4:40 pm.

(CD 2, meter # 12)

I. Action on Executive Session

1. Executive Session Pursuant to Personnel
(TGC 551.074)

Mr. Longoria, the Board of Director's attorney, stated that no action is required.

Mr. Morales reiterated that no action is required.

(CD 2, meter # :33)

IV. Proposed Agenda Items

- minutes
- financial statements
- update on state reviews
- 2023 financial audit
- Ratification of contracts

(CD 2, meter # 1:25)

V. Chief Appraiser's Report

Ms. Flores informed that Board of Directors that Ms. Espinoza would be retiring next week. The Board of Directors congratulated Ms. Espinoza on her retirement. Ms. Flores stated that the last day of protests hearings is next Tuesday. Ms. Flores went over education, general comptroller issues and general legislative issues. Ms. Flores mentioned there was a new exemption passed last legislative session for childcare facilities that allowed a city or county to choose whether to allow the exemption for their entity. The appraisal district has received applications for this exemption. Ms. Flores went on to say that she had contacted the city and county for verification in writing as to whether their entities allow for this exemption. Ms. Flores stated that she is still waiting for responses.

(CD 2, meter # 3:47)

VI. Comments From the Public

There being none.

(CD 2, meter # 3:57)

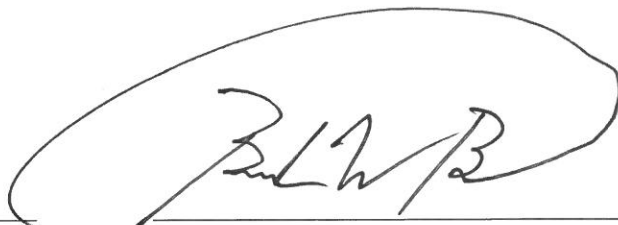
VII. Adjournment

Mr. Roy Cantu made a motion to adjourn the meeting. Mr. Barrera seconded the motion. Motion carried.

(CD 2, meter # 4:09)

Handwritten signature of Daniel Morales, consisting of a stylized cursive name followed by a horizontal line and the initials "DM".

Daniel Morales, Chairman

Handwritten signature of Brandon Barrera, consisting of a stylized cursive name enclosed in a large, hand-drawn oval.

Brandon Barrera, Secretary